

**Filing Fee
\$100.00**

Form for Sealing a Criminal Record





ELYRIA MUNICIPAL COURT REQUEST TO SEAL THE RECORD

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Current Phone Number: _____

Do you want to receive text messages of upcoming hearing dates? Yes No

Driver's License Number: _____ State: _____

Your hearing date will be mailed to you. If you fail to appear, your request will be dismissed.

REQUEST FOR ORDER SEALING RECORD OF CONVICTION(S),

FINDING(S) OF NOT GUILTY AND/OR DISMISSAL(S)

Defendant hereby makes application to the Court pursuant to Ohio Revised Code §2953.32 and/or §2953.33 for the sealing of the conviction, finding of not guilty, and/or dismissal record in the below-stated case(s). Defendant hereby provides the following information:

<u>Case #</u>	<u>Judge</u>	<u>Offense Pled to or Dismissed</u>	<u>Date of Conviction or Dismissal</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you have open Probation cases? _____

If yes, with what Court: _____ and for what offense

_____.

Why do you believe your case/cases should be sealed? Include any programs or changes in your life that would indicate that you have been rehabilitated and have moved on from your prior conviction:

Defendant states that all offenses listed above are eligible to be sealed, that Defendant has engaged in rehabilitation which should be to the satisfaction of the Court, and, that the interests of the Defendant in having the records sealed pertaining to this conviction, dismissal, and or finding of not guilty are not outweighed by any legitimate governmental needs to maintain those records.

Defendant Signature

Date: _____

NOTICE: If the Court grants your request to seal this record, the Court will order the public records to be sealed including, but not necessarily limited to prosecutor's offices, police departments, the Ohio Bureau of Criminal Identification and Investigations, and the Ohio Department of Rehabilitation and Correction. The Court records are public documents and as such available to the general public in person and online. Certain organizations may have obtained these public records concerning your particular case prior to any Order sealing them. The Court has no way of knowing whether that occurred and has no control over the use of those records.